

**FLORIDA
BRIGHT FUTURES
SCHOLARSHIP
PROGRAM**

and the

**OUT-OF-STATE
(OOS) STUDENT**

Florida Department of Education (FDOE)
Office of Student Financial Assistance (OSFA)
Bright Futures Scholarship Program (BF)

2022-23

BRIGHT FUTURES and the OUT-OF-STATE (OOS) STUDENT

All requirements are subject to change with each legislative session.

A Bright Futures Scholarship requires a standard Florida high school diploma, unless the student earns a high school diploma from a non-Florida school while living with a parent or guardian who is on A) military or B) public service assignment away from Florida.

- A. Military assignment is defined as active duty in all branches of the Armed Services.

- B. Public service assignment is defined as the occupational assignment of a Florida resident employed by the United States Government or State of Florida, who as a condition of initial public service employment, is relocated from Florida to work outside the State of Florida.

A student whose parent or guardian is on public service assignment may reside with either natural parent or another adult designated by either natural parent or guardian.

Qualifying U.S. Government Assignments	Qualifying State of Florida Assignments	Disqualifying Assignments
<ul style="list-style-type: none">• U.S. Department of State• U.S. Department of Defense• U.S. Embassy• U.S. Department of Justice• U.S. Department of Immigration• Government officials assigned outside the State of Florida	<ul style="list-style-type: none">• Florida Department of Transportation• Governor's Office of Tourism, Trade and Economic Development	<ul style="list-style-type: none">• Companies who contract with the U.S. or Florida governments.• Red Cross• Peace Corps• Missionaries

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Program Requirements (no substitutions): A checklist is provided at the end of this guide to assist the student in submitting all required documentation.

1. Meet the general requirements for the Florida Bright Futures Scholarship Program.
2. Have one parent who is a Florida resident and is: A) serving active duty in the military or B) on public service assignment away from Florida (see above) during the student's last year of high school.
3. Submit a completed [Florida Financial Aid Application](#) (FFAA) online during the last year in high school (after October 1 of the last year and prior to graduation) or call OSFA Customer Service at 888-827-2004 to request a hardcopy application form. The application gives the Florida Department of Education (FDOE) permission to evaluate the student's high school transcript(s) for eligibility for a Florida Bright Futures Scholarship.
4. Submit **official high school transcript(s)** showing all high school coursework attempted along with a course key. Coursework must align with the State University System admission requirements found in regulation [6.002](#). Parental transcripts are not accepted.

A student's transcript, including courses in progress for the final semester and other documentation, may be submitted to the FDOE after the first semester of the last year has been completed. FDOE will evaluate the student for eligibility and provide official award notification prior to graduation. The student needs to send the end-of-year transcript (including graduation date) for a final evaluation to learn if the award status may be improved.

Official transcripts should be sealed in the original envelope from the school. If the high school is able to send secure electronic transcripts (or if the school contracts with a third-party transcript service), an official transcript may be emailed to OSFA.Transcripts@fldoe.org. We do not accept photocopied or unofficial transcripts. Only official transcripts sent to the FDOE via this secured method from the originating school or transcript service may be used in an official evaluation for the Bright Futures Scholarship Program.

5. Submit **College Entrance Exams** - Students must meet the scores set in statute for either the ACT® or SAT® (see chart on page 3 of main handbook).
 - The ACT® composite score is the average of the best section scores across the four subject area sections from any test sitting: English, Math, Reading and Science. Composite scores ending in 0.50 will be rounded up to the next whole number.
 - The SAT® combined score is the sum of the best Reading (Critical Reading or Evidence-Based Reading and Writing) and Math section scores from any test sitting of the SAT®.
 - The ACT®/SAT® exams may be taken an unlimited number of times through June 30 of the student's graduation year (or through January 31 for mid-year graduates).
 - Students will be evaluated based on official test scores from the FDOE repository. To ensure OSFA obtains official test scores:
 - Ensure demographics on your test registration and Florida Financial Aid Application (FFAA) match; and
 - Request your official single sitting test scores be sent to one of Florida's 12 state universities when registering for the ACT®/SAT®.

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6. Submit documentation for **OOS assignment**.

A) **Proof of active duty military**

- Copy of Current Leave and Earnings Statement (LES) - REQUIRED from any month of the student's last year in high school, **AND**
- Copy of Military Orders to current location.

OR

B) **Proof of public service assignment**

If the parent is employed with the U.S. Government:

- Copy of Leave and Earnings Statement (LES) from any month of the student's last year in high school, **AND**
- Copy of letter of appointment relocating **from** Florida to the current location, (DD Form 1610, DD Form 1614, DD Form 1617, or a company human resource statement on company letterhead).

If the parent is employed with the State of Florida:

- Copy of State of Florida Employee Earnings Statement from any month of the student's last year in high school, **AND**
- Copy of letter of appointment relocating **from** Florida to the current location, (DD Form 1610, DD Form 1614, DD Form 1617, or a company human resource statement on company letterhead).

7. Submit **Proof of Dependency**, provided through a copy of a recent (less than 1 year old) parental tax return (cover sheet listing dependents only).

8. Submit **Volunteer Service or Paid Work Hours**

- Documentation of volunteer service **or** paid work hours must be submitted to the FDOE-OSFA.
- Students must earn either the required volunteer service **or** paid work hours, but not a combination of both.
- Volunteer service or paid work hours must be performed during high school and completed by high school graduation.
- Volunteer service or paid work hours may include a wide variety of public service organizations. Examples of acceptable agencies include (but are not limited to) religious organizations, libraries, museums, nursing homes, animal shelters, food banks, homeless shelters, a business or governmental internship, work for a nonprofit community service organization, or activities on behalf of a candidate for public office.
- The agency or agencies where the volunteer service were earned must provide documentation on **agency letterhead** of the number of hours and dates of service completed.
- The agency or agencies where the paid work hours were earned may include paystubs or an official letter on **agency letterhead**.
- Each award requires the following completed and approved service hours:
 1. FAS – 100 volunteer service **or** 100 paid hours
 2. FMS – 75 volunteer service **or** 100 paid hours
 3. GSV – 30 volunteer service **or** 100 paid hours

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Please send documentation to the attention of 'Out-of-State Applicant.'

You may send documents via US mail or electronically (except the transcript) to:

US Mail:

Florida Department of Education
Office of Student Financial Assistance
Florida Bright Futures Scholarship Program
325 West Gaines Street, Suite 1344
Tallahassee, FL 32399-0400
Attn: Out-of-State Applicant

Electronically:

[Click Here](#) to upload documents securely to OSFA.

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OUT-OF-STATE: CHECKLIST

- 1. FFAA (Florida Financial Aid Application)
- 2. Sealed, official **high school transcript**
- 3. Tests: ACT®: _____
SAT®: _____
- 4. **Proof of OOS Assignment:**
 - Active Duty Military:**
 - Required Copy of current Leave and Earnings Statement (LES)
 - Required Copy of Military Orders to current location
 - Public Service Assignment:**
 - If the parent is employed with the **U.S. Government:**
 - Required Copy of current Leave and Earnings Statement (LES)
 - Required (1): Orders: DD1610; DD1614; DD1617; or a company human resource statement on company letterhead
 - If the parent is employed with the **State of Florida:**
 - Required Copy of State of Florida Employee Earnings Statement
 - Required (1): Orders: DD1610; DD1614; DD1617; or a company human resource statement on company letterhead
- 5. **Proof of dependency**, less than 1 year old TAX RETURN (from grad year)
- 6. Each award requires the following completed and approved **volunteer service or paid work hours**.
 - FAS – 100 volunteer hours **or** 100 paid hours
 - FMS – 75 volunteer hours **or** 100 paid hours
 - GSV – 30 volunteer hours **or** 100 paid hours