

Florida Department of Education
Office of Student Financial Assistance (OSFA)

Florida Work Experience Program (FWEP) Overview

The FWEP is a self-help, need-based program that provides eligible Florida students the opportunity to secure work experiences complementary to their educational program and career goals. This program may also serve as a retention tool by providing on-campus employment.

This program is governed by section 1009.77, Florida Statutes, and State Board of Education Rule 6A-20.038. Outlined below are student eligibility criteria, program specifics and a 2025-26 program calendar.

Student Eligibility:

- Florida resident attending a state university, Florida college, non-profit Florida postsecondary institution that is eligible to participate in either of the student assistance grant programs, career center operated by a district school board in Florida, or an educator preparation institute.
- Enroll at least half-time in:
 - An eligible college or university as an undergraduate student; or
 - A certificate program of study of 450 or more clock hours at a career center operated by a district school board or a Florida college; or
 - An educator preparation institute despite having previously earned a baccalaureate degree.
- Demonstrate financial need by completing the *Free Application for Federal Student Aid* (FAFSA).
- Maintain a cumulative grade point average of a 2.0 on a 4.0 scale.
- A student may work during breaks between two consecutive terms as long as the student was enrolled at least half time in the preceding term and pre-registers for at least half time the subsequent term. The student's FWEP disbursement must be reported in the preceding term of enrollment.

Program Specifics:

- Postsecondary institutions may use 100% of allocation for student employment on campus.
- Postsecondary institution employers as well as public elementary and secondary school employers shall be reimbursed 100% of student wages.
- All other employers may be reimbursed up to 70% of the student wages.
- Reimbursement does not include the full cost of any mandatory benefits.
- Postsecondary institutions may use up to 10% of the program's allocation for administrative cost.
- Pre-employment costs necessary for a student to be employed by a public elementary or secondary school employer shall be furnished from the postsecondary institution's allocation for the program.
- Postsecondary institutions shall report disbursed funds within 30 days after the end of each term.
- Refunds of remaining 2025-26 funds are due to OSFA by June 1, 2026.

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FWEP Calendar:

June 30

- Deadline to submit request to participate

August

- OSFA sends FWEP allocation notice and allocation funds

November – January

- Fall Term Disbursements due to OSFA within 30 days after the end of the term
- Fall Term Reconciliation Report due to OSFA within 60 days after the end of the term

January – March

- Winter Term Disbursements due to OSFA within 30 days after the end of the term
- Winter Term Reconciliation Report due to OSFA within 60 days after the end of the term

April – June

- Spring Term Disbursements due to OSFA within 30 days after the end of the term
- Spring Term Reconciliation due to OSFA within 60 days after the end of the term

June 1

- Refunds due to OSFA
- Annual Reconciliation due to OSFA

June 30

- Grade and Hours due to OSFA

July 30

- FWEP Annual Financial Summary Report due to OSFA